



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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DONALD L. WOLFE, Director

ADDRESS ALL CORRESPONDENCE TO:
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ALHAMBRA, CALIFORNIA 91802-1460

IN REPLY PLEASE

REFER TO FILE: **AV-0**

June 12, 2007

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**AUTHORIZATION TO APPLY FOR A FEDERAL AVIATION
ADMINISTRATION AIRPORT IMPROVEMENT PROGRAM GRANT
AND CALIFORNIA AID TO AIRPORTS PROGRAM
STATE MATCHING GRANT TO ACQUIRE A POWER SWEEPER UNIT
AT EL MONTE AIRPORT, CITY OF EL MONTE
SUPERVISORIAL DISTRICT 1
3 VOTES**

IT IS RECOMMENDED THAT YOUR BOARD:

1. Approve a total fixed asset purchase cost of \$249,000, as summarized in Enclosure A.
2. Authorize the Director of Public Works to apply for a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant in the amount of \$237,000, which will reimburse 95 percent of the total fixed asset cost to acquire an airport power sweeper.
3. Authorize the Director of Public Works to apply for a California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) matching funds grant which will reimburse up to 2.5 percent of the Federal Grant amount.

4. Approve an exception to the County's Grant Policy for this fixed asset purchase by authorizing the Director of Public Works to accept the AIP Grant and the CAAP State Matching Grant.
5. Authorize the Director of Public Works, or his designee, to conduct business with the FAA and Caltrans on any and all matters related to the Grant funds for this fixed asset purchase, including execution of Grant Agreements and signing requests for reimbursement.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

Approval of these actions will allow for the acquisition of a power sweeper unit to be used for maintenance of the runway, taxiway, and apron/ramp areas at El Monte Airport in the City of El Monte. Regular sweeping of the aircraft operations areas will considerably reduce the possibility of Foreign Object Damage (FOD) to aircraft using the facility. Regular sweeping of airport pavement areas is an important part of the County's ongoing pavement maintenance program that has proven to effectively reduce maintenance costs.

In keeping with the nature of the County's recently adopted amendments to the green building/sustainable design policy, the sweeper will be certified in accordance with South Coast Air Quality Management District Rule 1191 as an Ultra Low Emissions Vehicle (ULEV), by the California Air Resources Board.

The FAA agrees that this equipment purchase is necessary to ensure safe conditions on the runway and taxiway. Formal applications are required to secure Federal Grant funding for this purchase. To formally accept the FAA Grant within the short time frame following the offer to award grant funds, the Department is recommending that, for this equipment purchase, the Board approve an exception to the County's Grant Policy requiring all grants to be accepted by the Board. If the FAA Grant is approved, the Department will also apply for a CAAP matching funds grant, which will supplement the budget for this equipment acquisition at 2.5 percent of the FAA Grant amount. Authorizing the Director to execute the AIP Grant and the CAAP State Matching Grant Agreements will expedite the process and ensure that the grants are successfully accepted within the time allowed by the FAA.

Implementation of Strategic Plan Goals

This action is consistent with the County's Strategic Plan Goal 4, Fiscal Responsibility, because it supports the strategy to actively seek outside funding sources for this type of

purchase and will result in reduced maintenance costs. This action also satisfies Strategic Goals 1 and 8, Service Excellence and Public Safety, by enabling Public Works to efficiently continue maintaining the runways, taxiways, and ramps of the County airports that will reduce the possibility of FOD damage to aircraft, and will help increase cleanliness, safety.

FISCAL IMPACT/FINANCING

The estimated cost to acquire the equipment is \$249,000, including associated administrative costs. There is sufficient Fixed Asset appropriation and funding available in the proposed Fiscal Year 2007-08 Aviation Enterprise Fund budget for this purchase. The anticipated FAA AIP Grant commitment of \$237,000 will provide 95 percent of the total equipment cost. The CAAP State Matching Funds Grant will reimburse up to \$5,925, or 2.5 percent, of the Federal Grant amount. The remaining matching funds of \$6,075 will be provided from the Aviation Enterprise Fund. This purchase will only be initiated upon the FAA's award of grant funding.

There will be no impact to the County's General Fund as a result of this purchase.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to the Public Utilities Code Sections 21681-21684 and Section 4064 of the California Aid to Airports Program Regulations, local government authorization is required for the submittal of applications for grant funding.

On July 11, 2000, your Board approved the guidelines for the acceptance of State and Federal Grants of \$100,000 or more. These guidelines include a requirement that a County department prepare a Grant Management Statement for your Board's review prior to the department's carrying out the activities covered under the Grant. The enclosed Grant Management Statement (Enclosure B) has been prepared to conform to this request.

All Grant Agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director or his designee.

ENVIRONMENTAL DOCUMENTATION

The recommended action does not constitute a project as set forth by the County's Environmental Document Reporting Procedures and Guidelines, Sections 301 and 307,

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and the California Environmental Quality Act, Section 15378, and, therefore, does not require an environmental finding.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

All users of the airport will benefit from this equipment purchase which will reduce the possibility of FOD to aircraft, increase airport cleanliness, and reduce maintenance costs for the airport.

CONCLUSION

Upon approval, please return two approved copies of the Board letter to our Aviation Division.

Respectfully submitted,

for 
DONALD L. WOLFE
Director of Public Works

BJO:hz
POWER SWEEPER ACQUISITION 2007 – EMT

Enc. 2

cc: Auditor-Controller
Chief Administrative Office
County Counsel

ENCLOSURE A

**EL MONTE AIRPORT
POWER SWEEPER ACQUISITION
PROJECT BUDGET SUMMARY
APPROVE TOTAL PROJECT BUDGET**

I. PROJECT SCHEDULE

Project Activity	Proposed Completion Date
Prepare RFP	Jul. 07
Review Bids	Aug. 07
Award Contract	Oct. 07

II. PROJECT BUDGET SUMMARY

Budget Category	Proposed Project Budget
FAA Grant Amount	237,000
Administrative Services	12,000
TOTAL	\$249,000

ENCLOSURE B

Los Angeles County Chief Administrative Office

Grant Management Statement for Grants \$100,000 or More

Department: Public Works

Grant Project Title and Description

El Monte Airport – Airport Power Sweeper Acquisition

Funding AgencyFederal Aviation
Administration (FAA)**Program (Fed. Grant #/State Bill or Code #)**

Airport Improvement Program (AIP)

Grant Acceptance Deadline

August 2007

Total Amount of Grant Funding: \$237,000**County Match: \$12,000 (hard)*****Grant Period: Until project is completed****Begin Date: 08/07 (est.)****End Date: 11/07 (est.)****Number of Personnel Hired Under This Grant: 0****Full Time: N/A****Part Time: N/A****Obligations Imposed on the County When the Grant Expires**

Will all personnel hired for this program be informed this is a grant-funded program?	Yes	N/A <u>X</u>
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	N/A <u>X</u>
Is the County obligated to continue this program after the grant expires?	Yes	N/A <u>X</u>
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes	N/A <u>X</u>
b.) Identify other revenue sources (describe below)		
	Yes	N/A <u>X</u>
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	N/A <u>X</u>

Impact of additional personnel on existing space:

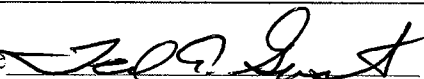
N/A

Other requirements not mentioned above:

The County will initiate the grant termination after the Board of Supervisors accepts the completed contract work.

* Half of the County Match may be funded by California Department of Transportation.

Department Head Signature



Date:

5/29/07